

കേരളം KERALA

CW 306511

**Memorandum of Understanding (MoU) on Exchange of Students/Staff/Faculty  
between**

**Christ College (Autonomous), Irinjalakuda, Thrissur, Kerala, India**

**&**

**Sacred Heart College, Chalakudy, Kerala, India**

This Memorandum of Understanding (MoU) is effective as of 2nd June 2021 to establish an affiliation by and between

*Christ College (Autonomous), Irinjalakuda, an arts and science college established in the year 1956 and managed by the Devamatha Province of the Carmelites of Mary Immaculate (CMI) hereinafter referred to as CCI, of the **FIRST PART**,*

*and*

*Sacred Heart College, Chalakudy, established in the year 1980 and managed by the Alvernia province of Franciscan Clarist congregation, hereinafter referred to as SHC, of the **SECOND PART**,*

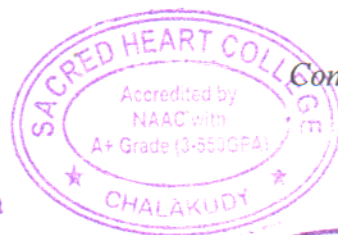
for the purpose of exchange of faculty, staff and students

Fr. Dr. Jolly Andrews  
Assistant Professor  
In-charge of Principal  
Christ College (Autonomous)  
Irinjalakuda

PRINCIPAL

CHRIST COLLEGE IRINJALAKUDA

Dr. Sr. Reena Ittyachan  
Principal  
SACRED HEART COLLEGE  
CHALAKUDY



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The aforesaid institutions are hereinafter referred to individually as institution and collectively as institutions.

## Preamble

WHEREAS, CCI and SHC have many areas of common interest in arts, science and commerce, considerable advantage may be gained from their pursuit on a collaborative basis in the fields of academics, education and research.

THEREFORE, CCI and SHC have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the cooperation of the two institutions set out in the following sections.

## Objective

Both Institutes agree to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.

The two institutions shall seek to promote Faculty/Scientist/Staff Exchanges.


- The exchange of faculty to the mutual benefit of both institutions,
- Collaboration in teaching, research and consultancy studies in the field of mutual interest,
- The exchange of academic materials and publications,
- Conducting lectures,
- Undertaking joint research,
- Attachment of staff for purposes of curriculum development and review, attendance of courses, upgrading of teaching and research skills,
- Participating in seminars, symposiums, and other types of academic discussions,
- Co-supervising post-graduate students,
- Conducting study tours and joint consultancy work.

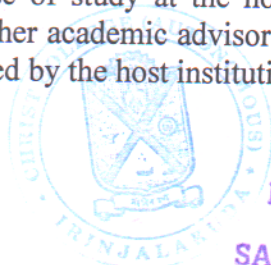
A specific plan will be worked out for each activity; setting forth detailed arrangements for collaboration will be agreed. Terms and conditions for each visit or an assignment or such exchange, will be worked out between the institutes.


## Student Exchange

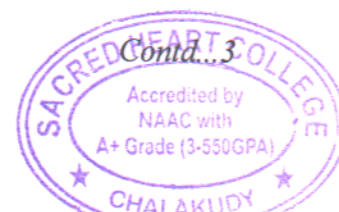
CCI and SHC agree that student exchange will be guided by principles listed below. A **home institution** refers to the institution, where a student is a full time student, and from where he/she is expected to graduate. A **host institution** refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- Exchange students will be selected by mutual agreement between the home institution and the host institution.
- His/her programme/course of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.

  
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SACRED HEART COLLEGE





- The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.
- If an-exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- CCI and SHC agree to provide suitable accommodation for student exchange.
- To avail travel expenses, students can apply for existing funding programs at their respective home institution.
- The exchange students will pay tuition and other fees at their home institution.

#### Other Areas:

- to exchange information on research and educational programs,
- to exchange information on teaching, learning material and other literature relevant to their educational and research programs,
- to jointly organize short-term continuing education programs on topics of mutual interest and to invite each other's faculty to participate therein,
- to organize jointly seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
- to propose and engage jointly in research or training programs sponsored by funding agencies, and to invite each other's faculty to participate therein,
- to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research,
- to use laboratory facilities in specific cases for a limited period, or to permit students, staff and faculty members to use library facility.


CCI and SHC agree that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two institutions.

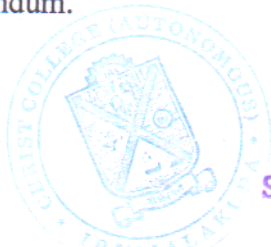
These terms shall include a technical description of the proposed activity, financial arrangements, and person(s) responsible for its implementation.


#### Coordination

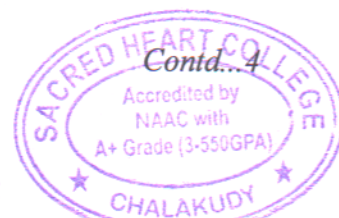
Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. Further, a coordination committee consisting of a programme coordinator from the side of CCI, and a programme coordinator from the side of SHC, will periodically review and identify ways to strengthen cooperation between the two institutions.

ownership of any intellectual property (including but not limited to confidential information, know-how, patents, copyrights, design rights, rights relating to computer software, and any other industrial or intellectual property rights) developed jointly during the course of this MOU shall be vested in both institutes to this Memorandum.

  
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CHALAKUDY




## Validity

The Memorandum shall remain in force for a period of Five years commencing from effective date. Institutions may extend the term by written agreement signed by both after review. Either institution may terminate the MoU by giving written notice of three months in advance to the other institution. Once terminated, neither CCI nor SHC will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, CCI and SHC will ensure that the provisions of this Memorandum shall continue to apply to all activities in progress until their completion.


This MoU may be amended or modified by a written agreement signed by the representatives of both institutes. Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the law of the host countries and rules and regulations of the institutions. Nothing in this Memorandum shall be construed as creating any legal relationship between the institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration. In case, there be a dispute relating to any aspect of academic cooperation, Principal, CCI and SHC will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

CCI and SHC welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.

Signed for CCI


  
Fr. Dr. Jolly Andrews  
Assistant Professor-  
In-charge of Principal  
Christ College (Autonomous)  
Irinjalakuda

Witness 1


  
TINO THOMAS K



Signed for SHC

  
Dr. Sr. Reena Ittyachan  
Principal  
SACRED HEART COLLEGE  
CHALAKUDY

Witness 2

  
Riya Raphael

